

LOYAR TECHNOLOGY AND GOVERNMENT SERVICES PLC

DATA MODIFICATION REQUEST APPLICATION FORM





SECTION A: REQUESTOR INFORMATION

1. Full Name / Business Name _____

2. National ID or Passport /
Business Registration Number _____

3. Contact Information:  Phone: _____

 Email: _____

4. Address / Business Location  Nationality: _____
 Province/State: _____
 District/City: _____
 Other Address: _____

5. Authorized Representative
(If applicable): _____

6. Relationship to Data Subject
(If applicable): _____

SECTION B: DATA MODIFICATION REQUEST DETAILS

7. **Type of Data to be Modified:** (Tick where applicable)

- ☐ Personal Data
☐ Business Data
☐ Both Personal & Business Data

8. **Reason for Data Modification Request:** (Tick where applicable)

- ☐ Correction of inaccurate data
- ☐ Update of outdated information
- ☐ Change in legal or business status
- ☐ Businesses Amended
- ☐ Personal Identification Amended
- ☐ Other (Specify): _____

9. **Specific Data to be Modified:**

OLD RECORDED DATA	NEW DATA TO RECORD

Please attach any supporting documents for data modification

10. **Request for Confirmation of Modification:**

- ☐ Yes, I would like a confirmation once the data has been modified.
- ☐ No, confirmation is not required.

SECTION C: CONSENT & DECLARATION

11. Consent Declaration:

- ☐ I hereby request LTGS Rwanda Plc to modify my personal/business data as specified above.
- ☐ I acknowledge that data modification will be carried out in compliance with Rwanda's Personal Data Protection and Privacy Law.
- ☐ I understand that certain data may need to be retained due to legal or regulatory obligations.

12. Requestor's Signature:

REQUESTOR'S FULL NAMES	ISSUED DATE	SIGNATURE
	____/____/____	

FOR OFFICIAL USE ONLY

RECEIVED BY	POSITION	RECEIVED DATE	SIGNATURE
		____/____/____	

Comments:

.....

.....

.....

.....